



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Ph.: 27667725, Extn.-1188

Ref. No.DRF-II/

Dated: 1<sup>st</sup> April, 2016

The Dean/Head/Professor Incharge

University of Delh  
**Delhi-110007**

Dear Sir/Madam,

The undersigned is directed to request you that the bills with respect to the Guest faculties engaged in the department / faculty to be paid @ Rs.1,000/- per lecture subject to the ceiling of Rs.25,000/- p.m.. The bill shall be submitted to the Finance section on monthly basis as per enclosed proforma.

This is issued with the approval of the competent authority to ensure that there is no delay in release of payment to the Guest faculties.

Yours faithfully,

Dy. Registrar (Finance-II)

**Encl.: Format**