INFORMATION BROCHURE & GUIDELINES FOR FILLING OF APPLICATION FORM FOR RECRUITMENT OF NON-TEACHING POSITIONS IN ADITI MAHAVIDYALAYA



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SECTION - A

INFORMATION AT A GLANCE (Please refer to information Brochure & Guidelines for details)

Important Date and Fee Details

Date of Submission of Application Form					
	General/Unreserved	700 (Non-refundable)			
Fee Payable by Candidate	*OBC(NCL)/EWS/Female	500 (Non-refundable)			
	SC/ST/PwBD	400 (Non-refundable)			
Date of Examination	To be announced later on college website i.e. http://aditi.du.ac.in				
Duration of Examination	As mentioned in the Scheme of Examination for specific post contained in the Information Brochure				
Timing of Examination	To be announced later on college website i.e. http://aditi.du.ac.in				
Information regarding Admit Card		To be announced later on college website i.e. http://aditi.du.ac.in			

[* OBC-NCL (Other Backward Classes)-NCL (Non-Creamy Layer) as per the Central List of Other Backward Classes available on National Commission for Backward Classes. The candidates falling in this list (available on http://www.ncbc.nic.in) may mention OBC-NCL in the category column. State List OBC-NCL candidates who are not in OBC-NCL (Central List) must choose Unreserved / General]

- 1. The Demand draft should be made in favour of Principal, Aditi Mahavidyalaya payable at Delhi with regard to payment of fees as per their respective categories.
- 2. The applicants must send their applications forms by way of speed post / courier / general dak. No application will be received in the college by hand.
- 3. The applicants are advised to send their applications well before the due date so that it reaches in the college in time.
- 4. The applications lost in transit or not received in the college by due date shall not be considered. The college will not be held responsible for not considering such applications.

SECTION - B

Number and Category of Posts

Advertisement No. AM/Advt./NT/2021/02

Applications are invited for the following permanent Non-Teaching posts in the Pay Level as per VIIth CPC mentioned below with usual allowances permissible under the University of Delhi/UGC rules.

Post Code	Posts	No. of	9 5					Upper Age	Pay Level	
Code			UR	SC	ST	OBC	EWS	PwBD	Limit	as per 7CPC
AM01	Administrative Officer	01	01	-	-		-		35	10
AM02	Section Officer (Accounts)	01	01	-	-	-			35	7
AM03	Senior Assistant	01	7	-	-		-	01 (LD)	30	6

UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, PwBD-Person with Benchmark Disabilities, LD - Locomotor Disabilities

For complete details, Instructions, General Conditions, Eligibility Criteria, Scheme of Exam, and application form, please visit the college website http://aditi.du.ac.in or Delhi University website www.du.ac.in. The prescribed application form accompanied by self-attested copies of all the required certificates must reach the college office within 21 days from the date of publishing the advertisement in **Employment News**. Those in service should apply through proper channel.

College reserves the right to fill or not to fill the above mentioned post(s). The number of posts Unreserved/reserved may increase or decrease as per DU/UGC rules. Eligibility criteria and qualification are as per the University of Delhi/UGC norms. The fee is non-refundable.

Any addendum / corrigendum shall be posted on the college website only. It shall be the responsibility of the candidate to monitor the same.

The recruitment of above mentioned post(s) shall be subject to the approval of Govt. of NCT of Delhi and University of Delhi.

PRINCIPAL

SECTION - C

Details of Posts and Qualifications:

The appointment for the post detailed below shall be made on the basis of written examination and interview as indicated under the head for the Scheme of Examination.

Post Code: AM01

Name of the Post : Administrative Officer

No. of Post : 01

Classification : Group A

Scale of Pay : Pay Level 10 as per VII CPC
Age Limit : 35 Years for Direct Recruitment

Educational Qualification:

Essential

Good academic record with Master' degree with at least 55% of marks or its equivalent grade of B in the UGC seven point scale.

Desirable:

- 1. At least 03 years of experience in supervisory or equivalent cadre in a Group B post in a government department / university / educational or Research Institution / Teaching and / or Research experience alongwith proven administrative capabilities.
- 2. L.L.B or MBA or CA / ICWA or MCA or M.Phil / Ph.D. qualification.

Note: All the direct recruits should possess working knowledge of computers.

The appointment for the post detailed below shall be made on the basis of written examination and skill tests as indicated in the head for Scheme of Examination.

Post Code: AM02

Name of the Post : Section Officer (Accounts)

No. of Post : 01 (UR)

Classification : Group B, Ministerial

Scale of Pay : Pay Level 7 as per VII CPC
Age Limit : 35 Years for Direct Recruitment

Educational Qualification:

Essential:

Graduate from a recognized University.

Desirable:

- 1. Diploma/Certificate of minimum 06 months duration in Computer Application/ Office Management/ Secretarial Practice / Financial Management / Accounts or equivalent Discipline.
- 2. Experience in handling educational administration/General Administration/Purchase/Account & Finance in a University/Research Institution/Government Department/PSU.

The appointment for the post detailed below shall be made on the basis of written examination and skill tests as indicated in the head for Scheme of Examination.

Post Code: AM03

Name of the Post : Senior Assistant

No. of Post : 01 (LD)

Classification : Group B, Ministerial

Scale of Pay : Pay Level 6 as per VII CPC
Age Limit : 30 Years for Direct Recruitment

Educational Qualification:

Essential:

Graduate or Post-Graduate from a recognized University in any discipline with working knowledge of computers.

Note:

1. The incumbent is expected to work under the supervision of Section Officer/ Principal. He should possess an aptitude for drafting/noting in English and office procedure in a computerized environment and is expected to handle one or more functions related to Educational Administration/Examinations/General Administration/ Accounts/House Keeping/ Establishment / HR/Legal/Purchase/Accounts & Finance/Project Management/ Public Relations.

- 2. The candidates for Direct Recruitment will be assessed on the basis of Scheme of Examination as prescribed by the University from time to time.
- 3. All direct recruits are expected to work in a computerized environment and required to qualify a skill test in handling computers within one year from their appointment before completion of probation period.



SECTION - D

SCHEME OF EXAMINATION

1. Scheme of Examination for Direct Recruitment to the post of Administrative Officer by Direct Recruitment

The following shall be the Scheme of Examination, components of written test, personality test and its syllabus for recruitment to the post of Administrative Officer by Direct Recruitment

I. Scheme of the Examination:

Written Test			Interview/ Personality Test		
MCQ Type (150 QUESTIONS) Paper I	Time : 2 hours*	Max. marks allowed : 150 marks	Max. Marks allowed : 150 marks		
Descriptive Type Paper II	Time : 2 hours*	Max. Marks Allowed : 150 marks			
Tota	Total Marks (150+150+150)				

II. Components of Written Test:

COMPONENTS		Duration : 2 hours each		
		No. of Questions	Marks	
Paper I	Test of General Studies	150	150	
Paper II	Educational Administration and Management	Ö	150	
	Total		300	

III. Syllabus:

Paper I: Test of General Studies (MCQ Type)

Questions will be designed to test the ability of the candidate's **General Studies** viz., General Science, current events of national and international importance, History of

India and Indian National Movement, Indian and World Geography, Indian Polity & Economy, General Mental Ability.

Questions on **General Science** will cover general appreciation and understanding of science including matters of everyday observation and experience, as may be expected of a well-educated person who has not made a special study of any particular scientific discipline.

In **Current Events**, knowledge of significant national and international events will be tested.

In <u>History of India</u>, emphasis will be on broad general understanding of the subject in its social, economic and political aspects.

Questions on the <u>Indian National Movement</u> will relate to the nature and character of the nineteenth century resurgence, growth of nationalism and attainment of Independence.

In <u>Geography</u>, emphasis will be on Geography of India. Questions on the Geography of India will relate to physical, social and economic Geography of the country, including the main features of Indian agricultural and natural resources.

Questions on **Indian Polity and Economy** will test knowledge of the country's political system and Constitution of India, Panchayati Raj, Social systems and economic developments in India.

On **General Mental Ability**, the candidates will be tested on reasoning and analytical abilities.

Paper II: Educational Administration and Management (Descriptive Type)

The questions will be designed to test the ability of the candidate's knowledge and awareness on higher education system in India, its regulatory bodies and recent developments in the field, basic concepts and principles of Public Administration including Organization, Hierarchy, Unity of command, Span of control, Authority and Responsibility, Co-ordination, Centralization and Decentralization, Delegation, Supervision, Line and Staff.

Personnel Administration including recruitment, training, promotion, pay scale and service conditions, Union-Management Relationship.

Financial Administration including budget, formulation and execution of budget. Application of Information Communication Technology (ICT) and other modern technologies in the University system.

IV. Personality Test/Interview:

The interview/personality test shall be conducted in such a manner that the candidates' suitability for the post is probed among other things, through academic qualifications, relevant experience, extra-curricular activities, general awareness/knowledge, communication and problem solving skills and overall personality etc.

Note:

- 1. The question paper would be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
- 2. The questions in the written test will be of the level of degree/diploma/examination, which is defined as the minimum eligibility for the respective post.
- 3. The minimum qualifying marks for Paper I and Paper II separately shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/ PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts for shortlisting the candidates for Interview.
- 4. Answer script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in Paper-I.
- 5. There shall be negative marking for wrong answers in Paper I to the tune of 1/4th of marks allocated per question.
- 6. Merit list shall be drawn only for candidates who qualify both the Papers I and II and Personality Test/Interview separately. The Merit list shall be drawn on the basis of combined scores of both the papers and interview. However, the candidate must score at least 50% in Personality Test/Interview.
- 7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:

- The a) candidate having more marks in the aggregate examination/degree/diploma which is defined as the minimum eligibility for the respective post will be given preference.
- In case of further bunching/bracketing of candidates, candidate senior in b) age will be given preference.
- c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.

2. Scheme of Examination for Direct Recruitment to the post of Section **Officer by Direct Recruitment**

The following shall be the Scheme of Examination, components of written test and its syllabus for recruitment to the post of Section Officer by direct recruitment:

Scheme of the Examination: Α.

Written Test		
Paper – I	Time: 2 hours*	Max. Marks: 300 marks (150 questions)
MCQ Type		
Paper-II	Time: 3 hours*	Max. Marks: 200 marks
Descriptive Type		
Total M	larks	500 marks

^{*15} minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

В. **Test components:**

Paper-I	Test Components	Duration : 2 hours each	
	1927 TH	No. of Questions	Marks
(i)	General Awareness	30	60
(ii)	Reasoning ability	40	80
(iii)	Mathematical ability	40	80
(iv)	Test of Language English or Hindi	40	80
Total		150	300

Paper-II	Test Components	Duration: 3 hours
		Marks
	Descriptive Type	200
	Total	200

C. Syllabus:

Paper - I:

- (i) **General Awareness**: Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and its neighbouring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.
- (ii) **Reasoning Ability**: The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Mathematical Ability**: The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.
- (iv) **Test of English or Hindi**: In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.

Paper - II:

Descriptive Type: The questions will be designed to test the ability of the candidate's knowledge and awareness about the subjects detailed below:

Topic	Marks allocated
	30 marks (3 questions x 10 marks) Each
India and working of its political system	question to be answered in 100 words
	20 marks (2 questions x 10 marks) Each question to be answered in 100 words
	30 marks (3 questions x 10 marks) Each question to be answered in 100 words
English/Hindi with special reference to	20 marks (2 questions x 10 marks) Each
skill in noting/drafting	question to be answered in 100 words
Situation Test essay, where the candidates	25 marks (200 words)
reaction would be sought on a given	31.
situation test case	
Knowledge of Computers with special	25 marks
reference to knowledge of word	
processing, data analysis packages	(0)
Essay	50 marks (500 words)

Note:

- 1. The question paper would be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
- 2. The questions in the written test will be of the level of degree/diploma/examination, which is defined as the minimum eligibility for the respective post.
- 3. The minimum qualifying marks for Paper I and Paper II separately shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/ PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts.
- 4. Answer script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in Paper-I.
- 5. There shall be negative marking for wrong answers in Paper I to the tune of 1/4th of marks allocated per question.

- 6. Merit list shall be drawn only for candidates who qualify both the Papers I and II separately. The Merit list shall be drawn on the basis of combined scores of both the papers.
- 7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
 - The candidate having a) more marks in aggregate in the examination/degree /diploma which is defined as the minimum eligibility for the respective post will be given preference.
 - In case of further bunching/bracketing of candidates, candidate senior in b) age will be given preference.
 - In case option at (a) and (b) is exhausted, it will be decided through draw c) of lots.

3. Scheme of Examination for Direct Recruitment to the post of Senior **Assistant by Direct Recruitment**

The following shall be the Scheme of Examination, components of written test and its syllabus for recruitment to the post of Senior Assistant by direct recruitment:

A. **Scheme of the Examination:**

Written Test		
Paper – I	Time: 2 hours*	Max. Marks: 300 marks (150 questions)
MCQ Type		
Paper-II	Time : 3 hours*	Max. Marks: 200 marks
Descriptive Type		
Total Marks		500 marks

^{*15} minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

В. **Test components:**

Paper-I	Test Components	Duration: 2 hours each	
		No. of Questions	Marks
(i)	General Awareness	30	60
(ii)	Reasoning ability	40	80

(iii)	Mathematical ability	40	80
(iv)	Test of Language English or Hindi	40	80
	Total	150	300

Paper-II	Test Components	Duration: 3 hours	
		Marks	
	Descriptive Type	200	
	Total	200	

C. Syllabus:

Paper - I:

- (i) **General Awareness**: Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and its neighbouring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.
- (ii) **Reasoning Ability**: The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Mathematical Ability**: The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.
- (iv) **Test of English or Hindi**: In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.

Paper - II:

Descriptive Type: The questions will be designed to test the ability of the candidate's knowledge and awareness about the subjects detailed below:

Topic	Marks allocated
Basic knowledge of the Constitution of India and working of its political system	30 marks (3 questions x 10 marks) Each question to be answered in 100 words
Basic knowledge of the administration in institutions of Higher Education	20 marks (2 questions x 10 marks) Each question to be answered in 100 words
	30 marks (3 questions x 10 marks) Each question to be answered in 100 words
English/Hindi with special reference to skill in noting/drafting	20 marks (2 questions x 10 marks) Each question to be answered in 100 words
Situation Test essay, where the candidates reaction would be sought on a given situation test case	` '
Knowledge of Computers with special reference to knowledge of word processing, data analysis packages	
Essay	50 marks (500 words)

Note:

- 1. The question paper would be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
- 2. The questions in the written test will be of the level of degree/diploma/examination, which is defined as the minimum eligibility for the respective post.
- 3. The minimum qualifying marks for Paper I and Paper II separately shall be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/ PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts.
- 4. Answer script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in Paper-I.
- 5. There shall be negative marking for wrong answers in Paper I to the tune of 1/4th of marks allocated per question.

- 6. Merit list shall be drawn only for candidates who qualify both the Papers I and II separately. The Merit list shall be drawn on the basis of combined scores of both the papers.
- 7. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
 - a) The candidate having more marks in aggregate in the examination/degree /diploma which is defined as the minimum eligibility for the respective post will be given preference.
 - b) In case of further bunching/bracketing of candidates, candidate senior in age will be given preference.
 - c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.

SECTION - E

GENERAL CONDITIONS FOR THE APPLICANTS

- 1. All the posts will be filled as per the Recruitment Rules (Non-Teaching Employees) 2020 (Under Ordinance XXII-D) of the University of Delhi. The qualifications and other service conditions shall be such as prescribed by the University of Delhi from time to time.
- 2. A separate application form alongwith requisite fee has to be submitted for each post. Application form available in the Information Brochure on the College website i.e., http://aditi.du.ac.in and Delhi University website i.e., www.du.ac.in.
- 3. Applicants should possess the prescribed qualification and experience as on the closing date of application, as prescribed by the College / University from time to time for the respective post. The advertised post carries admissible scale plus admissible allowances. Applicants are required to produce specific certificates as per eligibility conditions.
- 4. Age relaxation will be allowed as per the extant guidelines of University of Delhi.
- 5. Those who are in employment with state/Central Govt/PSU, must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of submission of application / verification of documents. Failure to submit NOC by due date will lead to cancellation of candidature.
- 6. Canvassing in any form will be treated as disqualification.
- 7. Applications which do not meet the criteria given in this advertisement & / or incomplete applications are liable to be summarily rejected.
- 8. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material / information while submitting the application and self-certified copies/testimonials.
- 9. The College reserves the right not to fill up some or all posts advertised, if the circumstances so warrant without assigning any reason.
- 10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Competent Authority of the College shall be final. Applicants

- are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
- 11. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts only.
- 12. The College shall not be responsible for any delay due to technical reasons.
- 13. Candidates called for written test / interview shall do so at their own expenses. No TA/DA shall be paid.
- 14. The college shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are false or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the college.
- 15. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts only.
- 16. Based on the declaration made by the candidate in their Registration form/application form, their application will be scrutinized and based on the scrutiny of application, they shall be provisionally declared eligible to appear for Recruitment Examination. Qualified/Selected candidates are subject to multi stage document verification as prescribed including verification from original & others. If anyone is found not fulfilling the prescribed qualification/experience etc. claimed and any other eligibility criteria as per the advertisement published/uploaded, at any stage of process, his/her candidature will be treated as cancelled without any further notice.
- 17. Candidates will be allowed to appear in the test provisionally. Mere appearing in the Recruitment Test and Qualifying the test is not the criteria for calling for Interview. It will be subject to fulfilment of all eligibility qualification/conditions and verification of documents.
- 18. The application form with Admit Card duly filled by candidate alongwith the self-attested copies of all testimonials must reach to The Principal, Aditi Mahavidyalaya, Bawana, Delhi-110039 on or before the last date of submission of application.
- 19. The last date for receiving of application will be twenty one days from the date of publication of the advertisement in Employment News.

- 20. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, the College reserves the right to modify/withdraw/cancel any communication made to the candidate.
- 21. In case of any problem kindly send the email to recruitment@aditi.du.ac.in

Note: Any addendum/corrigendum shall be posted only on the College website

PROF. MAMTA SHARMA **PRINCIPAL**

SECTION - F

APPLICATION FORM FOR NON-TEACHING POSTS

Post	Applied for :		
Adv	rt. No. & Date of advertisement :		
1	Name (in block letters):		450 7
2.	Parent's/Spouse's Name :		Affix Passport Size Photograph
3.	Date of Birth		
4.	Nationality:		
5.	Gender : Male/Female :		
6	(a) Post held, if any, at the time of	:	
	sending the application date of appointment	:	
	whether permanent, on probation or temporary	:	
7.	Category to which you belong (tick)	: UR/OBC/SC/S	T/PwBD/EWS
	Are you physically handicapped?	:	
	If yes, explain the nature and extent of disability	:	
8.	Correspondence Address:		
	Phone/Mobile No. :		
	Email ID:		
	Permanent Address :		
	Phone/Mobile No. :		
	Email ID:		
9.	Present Basic Pay with Pay Level:		
10.	Education Qualification (X class onwards):		

Sl. No.	Examination Passed	Name of the University/ Board	School/College Attended	Division with percentage of marks obtained	Year of Passing	Subject offered
			-17-37-6			
11. 7	Technical qualific	ation (if any)	4611			
12. (Computer Knowle	edge, if any,				
13. 7	Type Speed		9	Shorthand		
14. V	Work Experience					
Sl. No.	Name of the Organization	Designation	Duration (Time I	Period)	Salary Dra with Pay L	wn (Basic Pay evel)
_						
-	1					
-	1					
	1					_/
	1				<u> </u>	
15. I 16.	Have you applie	d for any other po	o join, if selected : ost in the College? I		name of th	
17.	Name & address	of two reference	S			
	1	•••••			•••••	•••••
					•••••	
	2					

18. Any other information.	
Dated :	
	Signature of the Applicant
Declaration:	
I declare that all the statement made in the Application Form are trand belief.	ue to the best of my knowledge
Dated :	Signature of the Applicant
Forwarded:	organitate of the Applicant
The facts stated in the above application have been verified and four	id correct.
Dated :	
Dated :	Head of the Department/ Institution (with seal)
Dated :	
List of Enclosures	
List of Enclosures	
List of Enclosures i)	
List of Enclosures i) ii)	
List of Enclosures i) ii) iii)	
List of Enclosures i)	
List of Enclosures i)	

SECTION G

ADMIT CARD

Test/Skill Test for tl (To be filled by the App	ne Post oflicant)	••••••	
	(for Office Use)		
Roll No. Date of Examinations	:	Affix Passport Size Photograph	
Address of Exam	Aditi Mahavidyalaya (University of Delhi) Delhi Auchandi Road, Bawana, Delhi-110039		
(To be filled by the a	pplicant)		
Applicant Name	:		
Father's/Husband's I	Name :		
Category	:		
(SC/ST/OBC/EWS/PwF	BD/UR)		
Address	:		
Email			
Mobile	:		

PRINCIPAL